

AGREEMENT FOR PRE-AUTHORIZED PAYMENTS

Community Name \_\_\_\_\_

I the owner hereby authorize \_\_\_\_\_, ("Community") and Cardinal Management Group, Inc., to initiate debit entries in the amount of my Association assessment from my account indicated below. I also authorize the Financial Institution named below to debit same to such account.

Financial Institution Name \_\_\_\_\_ Branch \_\_\_\_\_

Transit/ABA No. \_\_\_\_\_ Account No. \_\_\_\_\_

This authority is to remain in full force and effect until the Community and the Financial Institution have received written notification from me of its termination in such time and manner as to afford the Community and the Financial Institution a reasonable opportunity to act upon the request. I further understand that payments will be deducted from my account between the first and tenth of each month in which the assessment is due, and should my payment be returned for any reason, I understand that I can be terminated from the program and I will be charged a \$25.00 administrative fee. A VOIDED CHECK (NOT DEPOSIT SLIP) MUST BE ATTACHED. PLEASE NOTE: THE NAME ON THE CHECK MUST MATCH THE NAME ON RECORD. IF THE NAMES DO NOT MATCH, YOUR REQUEST WILL BE RETURNED TO YOU. Return this form to:  
*Cardinal Management Group, Inc., 4330 Prince William Parkway, Suite 201, Woodbridge, VA 22192.*

**IMPORTANT NOTE: PLEASE CONTINUE TO MAKE YOUR PAYMENTS UNTIL YOU RECEIVE WRITTEN NOTIFICATION OF THE EFFECTIVE DATE OF THE FIRST AUTOMATIC DEBIT.**

Name(s) \_\_\_\_\_ Home Phone \_\_\_\_\_

Unit Address \_\_\_\_\_ Work Phone \_\_\_\_\_

Mailing Address (if different) \_\_\_\_\_  
(Street Address) (City) (ST) (Zip)

Date \_\_\_\_\_ Signed \_\_\_\_\_  
Owner