

Exhibit A
Blooms Crossing Homeowners Association
ARCHITECTURAL IMPROVEMENT REQUEST FORM

To: Architectural Review Committee
Blooms Crossing Owners Association
c/o Cardinal Management Group, Inc.
4330 Prince William Parkway, Suite 201
Woodbridge, VA 22192
703-569-5797

From: _____ Lot: _____ Section: _____
Address: _____ Home phone: _____
Mailing Address: _____ Work phone: _____
Email: _____

Directions:

The Declaration of Covenants requires that you submit to the Committee for approval of all proposed exterior additions, changes or alterations to your house or lot. In order to be considered by the Committee, your application must include the following:

- Detailed written description of improvement or supplemental application, if applicable.
- House Location Survey showing size, shape and location of improvement in relation to residence and to adjoining properties (including specific dimension of improvement and distances to adjoining properties).
- Manufacturer's brochure, if available.
- Color samples, if applicable. (Color must be noted)
- Architectural plans/drawings (for major additions/improvements).

Make sure your application is complete. An application submitted without all required submissions and illegible submissions will be considered incomplete. In such case, the Committee's review period will not commence until all required submissions have been provided. Other exhibits may be requested to permit adequate evaluation of the proposed change. If you have any questions regarding the required submissions or the application process, you are advised to seek guidance from Cardinal Management Group, Inc. prior to submission of an application.

Type of Improvement (Select one)

- _____ Fence - Must include supplemental application
- _____ Deck - Must include supplemental application
- _____ Storage Shed - Must include supplemental application
- _____ Enclosed Structure - Must include supplemental application
- _____ Exterior Color Change
- _____ Playground/recreational Equipment
- _____ Other

Purpose of Improvement: _____

Description of Proposed Change: (Please print or type)

Describe the proposed improvement, alteration, or change to your lot or home. Please provide required details by attaching sketches, drawings, clippings, pictures, catalog illustrations, and a copy of your house location survey (recorded plat) with the

location of the modification marked, etc. to fully describe the proposed change. If required, also submit supplemental applications.

ESTIMATED STARTING DATE OF CONSTRUCTION: _____
(After approval by the Architectural Review Board)

ESTIMATED COMPLETION DATE: _____

Owner's Acknowledgements:

I/we understand and agree:

1. That approval by the Board shall in no way be construed as to pass judgment on the correctness of the location, structural design, suitability of water flow or drainage, location of utilities, or other qualities of the proposed change being reviewed.

2. That approval by the Board shall in no way be construed as to pass judgment on whether the proposed change being reviewed is in compliance with the applicable building and zoning codes of the City/County in which the property is located.

3. That approval of any particular plans and specifications or design shall not be construed as a waiver of the right of the Board to disapprove such plans and specifications, or any elements or features thereof, in the event such plans are subsequently submitted for use in any other instance.

4. That no work on the proposed change shall begin until written approval of the Board has been received by me; that, if work is begun prior to approval, I may be required to return the property to its former condition at my own expense if this application is disapproved wholly or in part; and I may be required to pay all legal expenses incurred.

5. That there shall be no deviations from the plans, specifications, and location approved by the Board without prior written consent of the Board; any variation from the original application must be resubmitted for approval.

6. That I authorize members of the Board or managing agent to enter upon my Property to make one or more routine inspection(s).

7. That construction or alterations in accordance with the approved plans and specifications must commence within 6 months of the approved date of this application and be completed within 12 months of the approved date, otherwise the approval by the Board shall be deemed conclusively to have lapsed and to have been withdrawn.

8. That it is my responsibility and obligation to obtain all required building permits, to contact *Miss Utility*, and to construct the improvements in a workmanlike manner in conformance with all applicable building and zoning codes.

9. That I am responsible for any damage and all cost to repair green space or community property that results from the proposed modification.

Owner/Applicant Signature _____ Date _____

Co-Owner/Applicant Signature _____ Date _____

Required Attachments: Descriptive information (typically plans and specifications, including sketches, photos, catalog illustrations, etc. showing the nature, kind, shape, color, dimensions, materials, and a copy of the survey with the location marked).

Signature of Adjoining Lot Owners (if required)

Printed Name and Signature	Address	Lot #	Phone Number